

FACIAL APPOINTMENT CANCELLATION POLICY

Your appointments are very important to the entire [**AZ Med SPA**] and it is reserved especially for you. We understand that sometimes schedules adjustments are necessary; therefore, we respectfully request at least 24 hours' notice for cancellations.

STRICT AND ENFORCED 24 HOUR CANCELLATION POLICY :-

Please understand that when you forget or cancel your appointment without giving enough notice, we miss the opportunity to fill that appointment time, and clients on our waiting list miss the opportunity to receive services. Our appointments are confirmed 24 hours in advance because we know how easy it is to forget an appointment you booked months ago. Since the services are reserved for you personally, a cancellation fee will apply and a credit card will have to be put on file for future bookings.

- Less than 1 day's notice will result in a charge of **\$25.00** fee.
- **"NO SHOWS"** will be charged **100%** of the reserved service amount.
- Appointments made within the 24-hour period and need to cancel, the client then must cancel within 4 hours of appointment time or will result in a charge equal to **100%** of the reserved service amount.
- Any multiple services or combos must be held with a credit card. Multiple services or combos not canceled 24-hours in advance will be charged **50%** of the reserved service amount. A credit card **"HOLD"** transaction may be made on your credit card to reserve the appointment time.

The cancellation policy allows us the time to inform our standby guests of any availability, as well as keeping our schedule filled, thus better serving everyone. [**AZ Med SPA**] policies are presented and provided in the best quality and tradition of excellent servicing for our established and future client. Thank you for viewing and supporting our policies criteria.

CONFIRMATION CALLS :-

As a courtesy, we will text or email to confirm your service appointments a business day prior to your appointment date. Please understand that it is your responsibility to remember your appointment dates and times to avoid late arrivals, missed appointments, and the cancellation fee.

COMPANY PRIVACY POLICY :-

We value your privacy. We do not disclose your personal information or share it with other outside entities unless otherwise authorized by you. Your information is used for internal statistics, marketing, or educational purposes. We do not send spam emails. We only communicate with our clients and potential clients regarding new services, price changes, special offers, and appointment notifications.

Client Name (Printed)

Client Signature

Date